

AGENDA
CITY OF LEESBURG COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
MARCH 10, 2003
5:30 P.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

- A. Regular meeting held February 24, 2003
- B. Closed meeting held February 24, 2003

2. PRESENTATIONS:

3. CITIZEN REQUEST TO BE HEARD:

- A. Audrey Varnum requests to speak to the Commission regarding safety concerns in Hilltop Subdivision between Griffin Road and Scotty's Hardware

4. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

- 1. 03-FB-13 Computer Room Furniture (\$6,131.20)
- 2. State Contract Computer Hardware Upgrade for MIS Dept. (\$25,013.00)
250-000-03-1

B. RESOLUTIONS:

- 1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to authorize the execution of a maintenance agreement with Southeastern Telecom of Florida, Inc. to provide annual telephone system maintenance and repair to the City of Leesburg and providing an effective date.
- 2. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and the Florida Department of Transportation for the purpose of funding the engineering and construction of the radius of Taxiway "A" at the intersection of Runway 31 to meet FAA standards at the Leesburg Regional Airport; and providing an effective date.
- 3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve change order #4 to the contract with Prime Construction Group, Inc. relating to the construction of taxilane extensions at the Leesburg Regional Airport; and providing an effective date.

4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Sunair Aviation, Inc. for the purpose of amending the lease between the City and Sunair for premises at Leesburg Regional Airport to allow certain limited maintenance activities; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve change orders #1 - #3 to the contract with R.D. Michaels, Inc. relating to construction of the new police complex, and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and E.G.P., Inc. for the maintenance of copiers and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Electric Services, Inc. for additional services related to radio system upgrade for the Police Department and the relocation of Engineering Department and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to renew an agreement between the City of Leesburg and ENCO Laboratories for providing surface and groundwater sampling and testing services, and providing an effective date.
9. A resolution of the City Commission of the City of Leesburg, Florida, approving the circulation and registration policy as set forth by Lake County Library System; and providing an effective date.
10. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a satisfaction of mortgage in favor of Ms. Margaret E. Miller for the purpose of satisfying a mortgage given to secure a housing rehabilitation loan; and providing an effective date.
11. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the deferral of water and wastewater impact fees for an affordable housing project by CHPC Leesburg, Ltd.; and providing an effective date.
12. Bank Signature Changes
 - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing Suntrust Bank, Central Florida, N.A. to honor all checks, drafts, or other orders for the payment of money drawn in the name of the City; authorizing Suntrust Bank, Central Florida, N.A. to honor and charge the City Commission of all such orders for the payment of money; designating the individuals authorized to issue orders for the payment of money on behalf of the city and providing a sample of said individuals signatures; and providing an effective date.

- B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing United Southern Bank to honor all checks, drafts, or other orders for the payment of money drawn in the name of the City; authorizing United Southern Bank to honor and charge the City Commission of all such orders for the payment of money; designating the individuals authorized to issue orders for the payment of money on behalf of the city and providing a sample of said individuals signatures; and providing an effective date.
- 13. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to designate the position of City Manager and/or Deputy City Manager as signature authority for future "Request for Temporary Closing of State Roads" with FDOT; providing an effective date.
- 14. A resolution of the City Commission of the City of Leesburg, Florida, reappointing Sanna Henderson and John O'Kelly, said terms to expire March 10, 2006 and appointing Mitchell Smallwood, said term to expire March 10, 2004 to the vacant alternate position of the Historic Preservation Board; and providing an effective date.
- 15. A resolution of the City of Leesburg, Florida, accepting and approving a plat of LRMC Professional Office Subdivision, First Addition, a subdivision in an R-3 (Moderate Density Residential) district, within the City of Leesburg, Florida, generally located north of Medical Plaza Drive, south of Dixie Avenue, and west of Lake Street, lying in Section 25, Township 19 South, Range 24 East; and accepting and dedicating to the use of the public the streets and public places contained therein; and providing an effective date.
- C. OTHER AGENDA ITEMS:
 - 1. Appropriate forfeiture funds to purchase an outdoor advertising sign to support the Leesburg High School Athletic Booster club
 - 2. Approve the Curfew Waiver for Skateworld for March 14, 2003, and May 30, 2003
 - 3. Approve the Six-Year Sidewalk Improvement Plan

5. PUBLIC HEARINGS:

SIGN-UP SHEET AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLAN CHANGES

- A. Second reading of an ordinance accepting an utility easement from Lewis A. Puckett for property in Section 35-19-24 (off Riviera Drive)
- B. Second reading of ordinance amending 2-191 pertaining to the City Clerk-Finance Director
- C. Resolution to allow City Manager Stock to honor Thomas P. Klinker's contract with the City Commission (Tabled at the February 24, 2003 meeting until March 10, 2003 – Resolution withdrawn by City Manager)

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- D. First reading of an ordinance amending the comprehensive plan changing the future land use map designation of approximately 19.02 acres north of State Road 44, south of Jones Drive, and west of CR 468, in Section 21-19-24 from County Urban to City I and CO (Beryl Stokes)
- E. First reading of ordinance amending the comprehensive plan changing the future land use map designation for approximately 29.8 acres north and west of Legacy of Leesburg in Sections 13, 14, 23, and 24, -20-24 from RH to C and CO (Zappa, Muscarella & Associates)
- F. First reading of an ordinance annexing approximately 5.23 acres owned by Benjamin F. and Tina R. Perry north of Sunnyside Drive and west of Tomato Hill Road in Section 30-19-25 and rezoning from County R-1 to City A (**QUASI-JUDICIAL**)
- G. First reading of an ordinance changing the future land use map designation of approximately 5.23 acres north of Sunnyside Drive and west of Tomato Hill Road in Section 30-19-25 from County Urban Expansion to City RL (Ben Perry property)
- H. Linda Richey annexation and comprehensive plan changes
 - 1. First reading of an ordinance annexing approximately 30.32 acres owned by Linda Richey, north of South Street, South of Main Street, and west of Coachwood Colony, in Section 28-19-24 and rezoning from County R-6 to City R-3 (**QUASI-JUDICIAL**)
 - 2. Introduce a resolution authorizing execution of an annexation agreement with Linda Richey, et. al., for property in Section 28-19-24
 - 3. First reading of an ordinance amending the comprehensive plan for approximately 30.32 acres north of South Street, south of Main Street, and west of Coachwood Colony, in Section 28-19-24 from County Urban to City RH and CO (Linda Richey) (motion to transmit to the Department of Community Affairs)
- I. First reading of an ordinance annexing approximately 686.16 acres owned by the City of Leesburg, north of C.R. 470, east of the Florida Turnpike, and west of CR 33 in Sections 9, 10, & 16,-20-24 and rezoning from County A to City P (former Platt Farms property) (**QUASI-JUDICIAL**)
- J. First reading of an ordinance amending the comprehensive plan changing the future land use map designation of approximately 686.16 acres north of CR 470 east of the Florida Turnpike and west of CR 33, in Sections 9, 10, and 16-20-24 from County Rural to City Public (City of Leesburg/former Platt Farms) (motion to transmit to the Department of Community Affairs)
- K. First reading of an ordinance amending the City's comprehensive plan; adopting revisions to the future land use, traffic circulation, housing, recreation and open space, and capital improvements elements (request motion to transmit the elements to the Department of Community Affairs) **Copies of the five elements will be provided at a later date.**

L. First reading of an ordinance amending Chapter 18 of the Code of Ordinances to add Section 18-111 Trails Protection providing for standards and procedures

M. First reading of an ordinance amending Section 9-4 of the Code of Ordinances pertaining to the boundaries of Commission districts 1, 2, and 3

6. CITY ATTORNEY ITEMS:

7. CITY MANAGER ITEMS:

- A. Approve budget calendar
- B. Approve visioning goals
- C. Approve 10-year capital plan
- D. Monthly Financial Report for January 2003

8. ROLL CALL:

9. ADJOURN - Motion, second and vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA CORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

AGENDA 030310

3/6/2003 7:41 AM

****CLOSED MEETING
IMMEDIATELY FOLLOWING THE COMMISSION MEETING
FIREFIGHTER'S UNION NEGOTIATIONS****